

# LILY JEAN

## Internship Agreement

This is an agreement among (YOUR NAME), and LILY JEAN.  
The purpose of this educational internship is for The Intern to learn about Company's business and to gain valuable insight and experience.

The term of this internship begins dd/mm/year on and ends dd/mm/year.

Intern Full Name : \_\_\_\_\_  
Passport Details : \_\_\_\_\_  
Temporary Address In Bali : \_\_\_\_\_

Hereinafter called **The Intern** and

Registered Company Name : PT Made Chahaya trading as  
**LILY JEAN**  
Address : Jl. Mertanadi No 73  
Kerobokan Bali 80361  
Indonesia

hereinafter called **The Company**.

Specific responsibility , refer to the attached job desc

### Hours of work

9 am to 6 pm

5 days per week [not include national holidays ]

### Work Description

Marketing – [ For further information please see Marketing Job Desc document. ]

### Conditions of the Agreement:

- The internship is related to an educational purpose and there is no guarantee or expectation that the activity will result in employment with the Company.
- The Lily Jean will provide the sponsorship for Visa Social Budaya
- It is the responsibility of the Intern to pay any visa costs that may occur. Lily Jean will provide the help and support in issuing, follow up and transportation to and from the immigration office.
- The education received by the Intern from the internship is for the express benefit of the Intern.
- The Intern does not replace or displace any employee of the Company.
- The Intern will receive direct and close supervision by an appropriate supervisor.
- Intern is not entitled to wages or any compensation or benefits for the time spent in the internship.
- Company is not liable for injury sustained or health conditions that may arise for the unpaid intern during the course of the internship.

### The Intern *specifically* agrees to and acknowledges the following:

- Company may at any time in its sole discretion, terminate the internship without notice or cause.
- Intern will maintain a regular internship schedule determined by the Intern and their supervisor.
- Intern will demonstrate honesty, punctuality, courtesy, cooperative attitude, proper health and grooming habits, appropriate dress and a willingness to learn.
- Intern will obey the policies, rules and regulations of the Company site and comply with the Company's business practices and procedures.
- Intern will furnish his/her supervisor with all necessary information pertaining to my unpaid internship, including related assignments and reports.
- Under no circumstances will Intern leave the internship without first conferring with Intern's supervisor.

• Intern assumes all of the risks of participating in the internship program. In consideration of the opportunity afforded to the Intern to participate in the internship program, Intern hereby agrees that he/she, his/her assignees, heirs, guardians, and legal representatives, will not make a claim against Company or any of its affiliated organizations, or either of their officers or directors collectively or individually, or any of its employees, for the injury of death to Intern or damage to his/her property, however caused, arising from his/her participation in the internship program. Without limiting the generality of the foregoing. Intern hereby waives and releases any rights, actions, or causes of action resulting from personal injury or death to him/her, or damage to his/her property, sustained in connection with his/her participation in the internship program.

**I understand that this unpaid, learning experience is not employment and that Intern is not entitled to wages or a promise of employment at the completion of the unpaid structured learning experience.**

Full Name:

For Company: LILY JEAN

Signature:

Date:

# LILY JEAN

## **NON-DISCLOSURE AGREEMENT FOR STUDENT INTERNS**

I understand that, during the course of my work as an intern at the LILY JEAN, I may be given access to documents or information that may be classified. I understand that such documents or information may be used only in connection with my duties as an intern, and that I may not copy, disclose, or release in any manner such documents or information. I further agree that I will return all such documents or information to the Company, whenever such documents or information are no longer required for the performance of my work assignments or upon termination of my duties as an intern .

Full Name:

For Company: LILY JEAN

Signature:

Date: